INTER-OFFICE MEMORANDUM

City of Shreveport

Police Department
Human Resources

Phone: (318) 673-7151 Fax: (318) 673-7160

DATE: **July 31, 2020**

TO: **Chief Ben Raymond**

FROM: Probationary Police Officer Lathan Meyers #1609

SUBJECT: **Resignation**

Good afternoon,

I would like to submit my resignation from the Shreveport Police Department effective July 31, 2020 at 1450 hours. I would like to receive pay for my unused comp and vacation time. Thank you for your time and consideration.

Probationary Police Officer Lathan Meyers

Accepted
Chief Ben Raymond '152
7/31/2020
1456 hrs

JUL 31 2020

Staff Serv.
file

RECEIVED
JUL 31 2020
PERSONNEL