SHREVEPORT POLICE DEPARTMENT

PERSONNEL ORDER

DATE ISSUED:	EFFECTIVE DATE:	ISSUED BY:	PERSONNEL ACTION NUMBER
September 6, 2001	August 27, 2001	James N. Roberts, Jr.	**PAN-01-319**

EMPLOYEE'S NAME:	BADGE NUMBER:	FIXED LIST#	ACTION CODES:	
Officer Brent Mason	341		05	PAGE 1 OF 1 PAGES

WAS A CIVIL SERVICE ACTION FORM COMPLETED?	ARE PAYROLL DOCUMENTS TO BE PREPARED?
☒ YES ☐ NO	☐ YES ☒ NO
WAS A PRE-DISCIPLINARY CONFERENCE CONDUCTED?	**APPLICABLE RULE(S) / GENERAL ORDER(S):**
☒ YES ☐ NO	

ACTION CODES:

01 - TERMINATION	04 - FINE	07 - LETTER OF INSTRUCTION	10 - TRANSFER
02 - DEMOTION	05 - LETTER OF REPRIMAND	08 - COMMENDATION / AWARD	11 - RESIGNATION
03 - SUSPENSION	06 - COUNSELING STATEMENT	09 - PROMOTION	12 - RETIREMENT
			13 - OTHER ACTION

Effective August 27, 2001, employee is hereby issued a ***Letter of Reprimand*** for violations of departmental rules and regulations as described in the attached letter.

JNR, jr./lso

cc: Chief J. Roberts
ACP M. Head
ACP S. Franklin
Capt. D. Melton
Rodney Price
Heather Phipps
Member's file